

URBAN  
MUNICIPAL

CA4 ON HBL A05  
C51P4C  
2001

AGENDAS/MINUTES  
CENTRAL AREA PLAN  
IMPLEMENTATION COMMITTEE

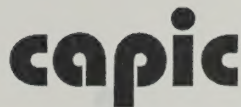
MAR. 8, 2001 ...







CAYON HBL A05  
C51P4C  
2001



## CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

### NOTICE OF MEETING AND AGENDA

DATE: Thursday, March 8, 2001

TIME: 4:30 p.m. – 6:30 p.m.

PLACE: Room 110, Hamilton City Hall

URBAN MUNICIPAL

MAR 19 2001

GOVERNMENT DOCUMENTS

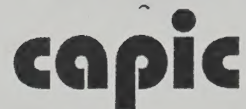
**PLEASE NOTE ROOM CHANGE TO FIRST FLOOR, ROOM 110**

#### AGENDA

1. Chairpersons' Remarks
2. Minutes of December 7, 2000 CAPIC Meeting
3. Business Arising
4. New Business
  - a) CAPIC and its Role as an Advisory Committee – Discussion
  - b) Workshop on Citizen Advisory Committees Held February 19, 2001
5. Status Reports
  - c) Kittling Ridge Proposal for Lister Block – Ron Marini
6. Members' Reports
7. Other Business
8. Next Meeting – To Be Announced (possibly April 12, 2001 ?)

If you cannot attend the meeting, please contact Bill Janssen at 546-4147





## **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

### **MINUTES**

#### **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**Room 219, Hamilton City Hall**

**Thursday, December 7, 2000**

#### **MEMBERS / OBSERVERS ATTENDING**

Mary Pocius, Chairperson  
Gil Simmons, Vice Chairperson

Alderman Andrea Horwath  
Alderman Marvin Caplan  
Carlo Gorni  
Gerry Kennedy  
Russell Elman  
Helen Kirkpatrick  
Robert Wilton  
Brock Criger  
Martha Allan  
Linda Axford  
Richard Gillespie  
Stella Woock  
Rick Lintack  
Gary Ostofi  
Conrad Zurini  
Dick Simpson  
June Cunningham  
Ken Coit

International Village BIA  
North End Neighbourhoods

Alderman, Ward 2  
Alderman, Ward 1  
Downtown Hamilton BIA  
Hamilton-Burlington & District R. E. Bd.  
Durand Neighbourhood Association  
Downtown Partnership  
McMaster University  
Kirkendall Neighbourhood  
Central Neighbourhood  
Corktown Neighbourhood  
Beasley Neighbourhood  
Landsdale Neighbourhood  
Hamilton Society of Architects  
Citizen Member  
Hamilton-Burlington & District R. E. Bd.  
Corktown Neighbourhood  
Regional Seniors Council  
Hamilton Society of Architects

#### **REGRETS / ABSENT**

Brenda Mitchell  
Kay Lodge  
Denise Giroux  
Marlene Coffey

Stinson Community Association  
Hamilton Senior Citizens Council  
Citizen Member  
Downtown Partnership

#### **STAFF**

Ron Marini

Director, Downtown Renewal



Bill Janssen  
 Mary Ellen Scanlon  
 Vanessa Grupe – CAPIC Coordinator

Manager, Community Initiatives  
 Planner, Community Initiatives  
 Planner, Community Initiatives

## 1. Welcome

Mary Pocius welcomed all present, and there were introductions. To the newcomers she noted that CAPIC is a diverse group, with members who all love the City and especially the city centre. The intent is not to gripe, but to look for solutions, and she feels the committee is an excellent resource for the present and New City of Hamilton.

Ron Marini had recently been appointed as the Director of Downtown Renewal, and was asked to provide an overview of his responsibilities. He noted he is one of 5 Directors within the Planning and Development Department. This is a co-ordinating function, or umbrella, intended to provide one point of contact for all development issues within downtown, by bringing teams of people together to work on related projects. The mandate of the Downtown Renewal section involves facilitating the processing of all development matters in all of the 6 present downtowns, not just the present City of Hamilton. It is to include co-ordination of capital budgets, creation of strategic plans, and a multi-disciplinary approach to assess all impacts of proposals. Also included is facilitation of the BIAs. A project such as a new fire hall downtown would be addressed in a multi-disciplinary fashion to identify impacts on transit, roads, utilities, and all other implications.

## 2. New Business

### a) Hamilton Society of Architects Charrette

Ken Coit presented the results of the Hamilton Society of Architects - Hamilton Downtown Living Charrette. He noted that 4 teams worked together to design downtown housing for 4 sites. The teams included architects, developers, realtors, business people, citizens, planners, and others. The 4 sites were:

- Team 1 – 80 Queen St. N (Queen & Napier) – municipal parking lot (LIUNA)
- Team 2 – 11 Rebecca St. – vacant building, former Eaton's warehouse (City)
- Team 3 – 332-336 King St. E. – vacant commercial lands (owner Dennigers)
- Team 4 – 80 King William St. – private parking lot (owner Joel Ginsberg)

The recommendations of the four teams are summarized in brief in the attachment.

The following issues were raised during the question and answer period:

- Total new units – about 1000 new units if all 4 sites developed;
- Parking spaces – not enough provided for all units, which is not uncommon in downtown area. Some will have no car; difficult to provide underground parking on small sites; costs \$10,000 to create an underground parking space; Toronto Wellsley small lofts developed with no parking;
- Downtown Secondary Plan, Urban Strategies report, notes Parking Authority is to build strategically placed parking garages around downtown;



- City Places was developed with fewer parking spaces than units, can work;
- New units on Rebecca Street –would lease spaces at adjacent parking lot;
- Developers were surprised and embarrassed at the low cost to build the units proposed in the Charrette; bank manager was ready to write up project;
- Mary Pocius expressed much thanks to the Hamilton Society of Architects for all their work in organizing the Charrettes. City could never pay for the time of all the experts who attended, many ideas were exchanged; great fun.
- Copies of the final report will be provided to all CAPIC members.

#### **b) Brownfields Overview**

The Summary of Brownfields Initiatives which was included in the agenda package was reviewed. The definition included will be the working definition for now. Brock noted the EPA has a definition for brownfields, as well as 3 excellent websites.

#### **c) Discussion with New Council Members re CAPIC**

Councillor Andrea Horwath outlined the current process for the review of citizen advisory committees, and selection of members. She noted that another meeting on this matter will be held on Monday December 11, 2000. The discussion next week will focus on airing concerns re access and methods of input to Committee of the Whole, intended to identify how to best serve the public.

Councillor Marvin Caplan noted a report on all special purpose committees was adopted on October 16, 2000. This includes recommendations on which committees are to continue to exist, and the method of selection of volunteer members. This process will include an annual review, and a report card to Council to help determine whether these committees will continue. The Transition Board feel there are too many committees, and not enough Councillors or staff time to support them all. It is desirable to reduce staff time, and provide more opportunities for public input.

There was discussion about the new Committee of the Whole structure, which merges together the work of all prior standing committees of Council. Planning and Development Committee will no longer exist, and it will be merged together with other standing committees. The differing size and complexity of the wards was discussed, as well approaches used in other cities, and the perception of downtown(s) in the New City of Hamilton. The entire Central Area is important, not just the narrower downtown area. CAPIC is anxious to see the matter of advisory committees resolved.

### **3. Minutes of November 16, 2000 CAPIC Meeting**

It was noted that Richard Gillespie had been present, not absent. On pg. 4, the remarks in item 5 d) were made by Mary Pocius, not Gerry Kennedy. On the first page, Helen Kirkpatrick represents the Downtown Partnership, and Martha Allan is the rep. for Central Neighbourhood. **Motion:** The minutes of the November 16, 2000 meeting of CAPIC, as amended, were approved, as moved by Gil Simmons and



seconded by Russell Elman.

#### **4. Business Arising**

##### **a) Downtown Community Success Stories and Postcards**

This idea had been presented at a previous meeting. It was felt we should wait to hear the status of the committee before pursuing this. Mary Poicus noted Sheila Snider had photo cards of interesting parts of the RBG, McMaster University, Websters Falls, etc. Mary will bring samples of these, and maybe Sheila Snider can assist with the postcards. The experience of the Doors Poster was noted, where these had to be sold through shops. The proposed postcards would not involve committee members or staff selling these items, which would be handled separately.

Russell Elman was asked to speak about his book, *Durand – A Neighbourhood Reclaimed*, which was launched at a reception held December 6 at the Art Gallery. A second book, *Durand Chronicles*, was included in the same book launch. Both form part of the Durand Neighbourhood Association's Millenium gift.

#### **5. Status Reports**

##### **a) Health Department Building Update**

Vanessa provided an overview of the status of this project. At the present time, three proposals have been submitted for this building. All are for residential development, and they are being evaluated against the requirements of the Request for Proposals. A report will be prepared for the consideration of the new Council.

Bill Janssen noted the building would be retained, but would be significantly altered. The original call for proposals was unsatisfactory, so a new second request for proposals resulted in the current three proposals. All three retain the building, and they differ in terms of amount of alteration and amount of detail. It was noted that this Roscoe building was one of the best of its era, at the time of construction.

##### **b) St. Mark's Church**

Bill Janssen noted that the closing of the deal was subject to rezoning, and the rezoning was appealed. An Ontario Municipal Board (OMB) Hearing on this matter is scheduled for December 18, 2000. There was discussion about whether the applicant is still going ahead with the proposal – there has been no recent response.

##### **c) LIUNA Building**

The nursing home beds were allocated one year ago. Due to the delay in approvals, the Province has changed the structure and approach for allocation of beds, and the property must be secured first. There is a discrepancy in the cost of cleanup, between amounts cited by the City and LIUNA.



## 6. Members Reports

- a) Linda Axford, Corktown said McMaster is preparing a campus plan; has hired consultant Urban Strategies; will be interviewing stakeholders on Campus; Linda Axford will become the McMaster planner in January.
- b) Stella Glover, Landsdale said the prostitution problem has moved from Barton back to King St.; 12 cars were stolen or damaged, which is being looked into; \$1400 raised in honour of PC Cathy Weaver, ill with cancer.
- c) Gerry Kennedy, Hamilton-Burlington & District Real Estate Board asked about the McMaster New Entrance EA study; process includes a neighbourhood plan review; several options including Do Nothing; City is modelling traffic implications; merchants in Westdale want to hire a retail consultant.
- d) Richard Gillespie, Beasley Neighbourhood met with superintendents advisory committee, who love ideas proposed in charrette; studying centralized cameras for area, to deter crime; agrees lighting also an issues; breakfast program provides 6,000 meals per month in neighbourhood; need info. on who to call re municipal responsibilities – phone no., who does what;
- e) Helen Kirkpatrick of the Downtown Partnership said there was a Partnership meeting this morning, much concern about negative article in Biz magazine re blowing up downtown; they will respond to the magazine, as will IVBIA.
- f) Gil Simmons, North End Neighbourhoods had provided copies of her Nov. 4 letter to the Globe & Mail's editor about the Biz magazine article, expressing her disappointment and suggesting they examine problems of downtowns. She asked about the Heritage Interpretative Centre, still being examined.
- g) Martha Allan, Central Neighbourhood noted road and sewer construction on Stuart and Strachan Streets in the area.
- h) Russell Elman, Durand Neighbourhood expressed concerns about the huge 11storey triple mast to be put up at the waterfront, and feels there is no need for it. Masts 100 and 135 ft. high are proposed to be added to the existing 50 ft. mast. It was suggested this area have more land use studies, and that this be discussed further by CAPIC. He noted 2 out-of-the-cold programs, a nursing home under construction, and the Durand Symposium in May.
- i) June Cunningham, Regional Seniors Council said Wellington Park opposite First Place on King now has better lighting and other improvements.
- j) Mary Pocius of International Village BIA said the new assessments are out, and most are the same or down slightly, with very few up 60%. An urban square is to be built at Main/Ferguson/King, where the City bought and will demolish the Scatalon Building; a train station with memorabilia is envisaged, and hopefully an ice cream or cappuccino vendor. Further congratulations to Mary on the Mustard Festival, which drew crowds of 7,000 to 8,000 people.

## 7. Next Meeting

The next meeting will be Thursday, January 11. 2001, to deal with Brownfields and other issues. The meeting adjourned at 7:05 p.m.



## Hamilton Society of Architects - Hamilton Downtown Living Charrette 1999 Summary of Recommendations by Team

Four multi-disciplinary teams worked together to design downtown housing for four sites. The teams included architects, developers, realtors, business people, citizens, planners, and others. The four sites were:

- Team 1 – 80 Queen St. N (Queen & Napier) – municipal parking lot (LIUNA)
- Team 2 – 11 Rebecca St. – vacant building, former Eaton's warehouse (City)
- Team 3 – 332-336 King St. E. – vacant commercial lands (owner Dennigers)
- Team 4 – 80 King William St. – private parking lot (owner Joel Ginsberg)

The recommendations of the four teams, in brief, were as follows:

- Team 1 – Greening Place – 75 low medium density residential units,
  - Site owned by LIUNA; proposed for nursing home / long term care;
  - Charrette proposal was for a medium density residential use;
  - Proposal would include 72-75 residential units, low-rise condos;
  - Was formerly an industrial site, Greening Wire, long ago;
  - Name of development "Greening Place" reflects former use;
  - Site 1.87 acres; some underground parking provided;
  - Includes 40 low-rise condominium apartments (6 storey); 18 stacked townhouses(3 storey); and 13 freehold townhouses, central open space;
  - Stacked townhouses good for urban area, floors intertwined;
  - Total cost \$ 7.9 M; unit costs of construction from \$57,000 to \$115,000
- Team 2 – Fusion House – Arts Work / Live Centre – Rebecca Street
  - Centre of excellence for arts and crafts; client is Glass Studio;
  - Will help in identifying Rebecca / James as the Arts District;
  - Existing Eaton's warehouse to be retained and reused;
  - Use includes studio, foundry and shop;
  - Lower floors for studios and shops; floors above for condos with views – these would be live/work studios on 2<sup>nd</sup> floor; 3 large open condos;
  - 2 new floors, for 2-storey units;
  - Some underground parking; some surface with access from back lane;
  - Program for making this arts district for downtown Hamilton, as done in Kitchener;
  - If proponent had building, CIBC would provide money to finance project;
  - Total cost \$6.7 M.
- Team 3 – King and Wellington Streets - "Gateway"
  - Project includes an apartment block, 3 storeys, 11 units, in Stage One;
  - Financially not viable now, rents would not be high enough;
  - Propose one building for quality rental; and lease corner to City in lieu of



- taxes, as public park, then wait until financially viable;
  - Identified as a gateway in Downtown Secondary Plan, but very small
  - Stage two - later, would include a steel tower to be constructed on the north-east corner of the site, as a landmark for people entering downtown, with a laser sculpture to shot and scatter a beam of light;
  - Stage Three – in 10 years, assume residential rental market will have improved, and can afford to build smaller scale live-work apartments, in a new building 4 storeys high;
  - Cost - \$4.3 M to add 43 units;
  - This proposal was prepared before the Convert to Rent program was applied to vacant land;
  - Assume funds from Open for Business; Façade Improvement programs.
- Team 4 – King William Street Lofts
    - vacant land to become 7 storey building with 48 loft apartments;
    - live-work units on lower floors, along alley; commercial on King William;
    - 2 storey loft units on upper floors; apartments on top floors;
    - enough parking for some units, hidden inside on the ground level;
    - second level would include an internal courtyard with trees;
    - assumed surrounding existing buildings redeveloped for residential;
    - Total cost \$4.9 M to create 48 units.



## HOW CAN YOU HELP ?

Welcome to this Community Workshop and thank you for coming. This workshop is held to assist a Working Group (Councillors Braden, Caplan, Dilanni, Ferguson, Horwath, McCarthy, Merulla, Mitchell and Powers) of your City Council, to recommend changes (if deemed appropriate) to improve upon ways that the community could and should interface with City Council. The amalgamation of seven spheres of municipal governance into a single entity provides not only challenges, but also opportunities. We want to seize the moment. We want to encourage and increase citizen involvement. We want to determine the optimal manner in which groups can access and advise local government.

### AGENDA

- |             |   |
|-------------|---|
| 1800h—1820h | Introductions and General Overview in Council Chambers.   |
| 1820h—2000h | Discussion of Questions within facilitated Breakout groups in various locations throughout the building. Beverages are available through the evening. |
| 2000h       | Formal refreshment break, thence return to prepare your group's presentation.   |
| 2100h       | All to reassemble in Council Chambers and spokesperson shall present each group's findings to assembly.   |
| ~2200h      | Summarization of evenings findings.   |
| ~2230h      | Adjournment.  |

### QUESTIONS ??

1. On December 29, 2000, the T-Board recommended that "ten new Ad Hoc Committees be created and the work of many predecessor be undertaken by these". Do you support this recommendation...if so, why? If not, why not?  
  
**Note: T-Board recommendation on reverse!**
2. In discussion todate, Council's Working Group supports of the continuance of volunteer groups, however an improved method of communicating concerns and recommendations directly to City Council must be developed. Utilizing the T-Board format as a template, develop your alternative!  
  
**Note: Please take into consideration Council and community representation, required resources (i.e. staffing, finances, meals, meeting space, etc), frequency of meetings, reporting mechanism, self and external evaluation, etc.**
3. Further comments!



**Grupe, Vanessa**

**From:** Denise Giroux [denisegiroux@sympatico.ca]  
**Sent:** February 23, 2001 3:32 PM  
**To:** vgrupe@city.hamilton.on.ca  
**Subject:** So long to the members of CAPIC

Vanessa,

Would you please pass this along to Mary Pocius, on behalf of the Committee?

Thank you,

Denise

Mary, and the members of CAPIC (assuming you will still have a mandate in this new City of Hamilton!!!),

I am leaving Wednesday, February 28, 2001, for Montréal. Hamilton is my home town, however, and I will miss it very much!

This letter is intended to formally resign my position as a citizen member of the Committee, effective immediately.

I have very much enjoyed meeting with all of you over the last 2 years. If the new City cannot find "room" for all of you in the current structure, I will nevertheless take heart in knowing that in your neighbourhood associations, and your various other involvements, determined individuals like yourselves are doing everything you can to ensure that Hamilton steers its planning and development initiatives in a sustainable and dynamic direction, making the best of its existing assets, and trying (and trying!) to improve upon the weaknesses which continue to exist!

It's been a pleasure. Keep up the good work.

Yours very truly,

Denise Giroux

P.S. Mary, I have been particularly impressed with your stewardship of CAPIC and the International Village, and your commitment to the downtown. I wish you all the best in the years to come!

---

**From:** Grupe, Vanessa  
**Sent:** February 21, 2001 3:56 PM  
**To:** 'denisegiroux@sympatico.ca'  
**Subject:** CAPIC Mailing and Email Addresses



CAPIC Mailing and  
Contact List...

Denise - So sorry to hear that you will be leaving CAPIC and the City. I hope you will be content but challenged in Montreal, and that everything falls into place for you. Thank you for your kind words - it is nice to be appreciated.

Here is the contact list for members of CAPIC, which includes mailing and email addresses, phone and fax numbers for members. Mary Pocius is not on email as yet, as far as I know. Her listing includes a fax number and mailing address. There is no overall CAPIC web address - yet. You can email me at vgrupe@city.hamilton.on.ca. Best wishes to you, and hope maybe we will meet again, or speak again. Please keep us informed about anything in Montreal which may be of interest re downtown revitalization issues.

Vanessa Grupe, Planner  
Long Range Planning and Design Division  
Planning and Development Department  
Voice (905) 546-4160 Fax (905) 546-4364  
e-mail vgrupe@city.hamilton.on.ca



CAY ON HBL AOS

C51P4C

2001



## CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

**URBAN  
MUNICIPAL**

### NOTICE OF MEETING AND AGENDA

DATE: Thursday, May 17, 2001

TIME: 4:30 p.m. – 6:30 p.m.

PLACE: **Room 110**, First Floor  
Hamilton City Hall

#### DRAFT AGENDA

1. Chairpersons' Remarks
2. Minutes of March 8, 2001 CAPIC Meeting
3. Business Arising
  - a) Volunteer Committees – May 1 Council Recommendations
4. New Business
  - a) Implications of Council Recommendations for CAPIC -  
Discussion re Mandate, Objectives, Membership, Vacancies, etc.
  - b) Durand Symposium on Neighbourhood Associations Held May 5 - 6
5. Status Reports
  - a) *Putting People First* – Interim Report on Public Participation
  - b) Downtown Programs and Initiatives - Status
6. Members' Reports
7. Other Business
8. Next Meeting – June 14, 2001 – to be confirmed

If you cannot attend the meeting, please contact Vanessa Grupe at 546-4160

**URBAN MUNICIPAL**

**MAY 16 2001**

**GOVERNMENT DOCUMENTS**





## **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**a Subcommittee of the Planning and Development Committee**

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

### **M I N U T E S**

#### **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**Room 110, Hamilton City Hall**

**Thursday, March 8, 2001**

#### **MEMBERS / OBSERVERS ATTENDING**

Mary Pocius, Chairperson  
Gil Simmons, Vice Chairperson  
Gerry Kennedy  
Russell Elman  
Helen Kirkpatrick  
Brock Criger  
Martha Allan  
Linda Axford  
Richard Gillespie  
Stella Woock  
Conrad Zurini  
Brenda Mitchell  
Kay Lodge  
June Cunningham  
George McGibbon  
Michael Growling

International Village BIA  
North End Neighbourhoods  
Hamilton-Burlington & District R. E. Bd.  
Durand Neighbourhood Association  
Downtown Partnership  
Kirkendall Neighbourhood  
Central Neighbourhood  
Corktown Neighbourhood  
Beasley Neighbourhood  
Landsdale Neighbourhood  
Hamilton-Burlington & District R. E. Bd.  
Stinson Community Association  
Hamilton Senior Citizens Council  
Regional Seniors Council  
Downtown Ecumenical Committee  
Downtown Ecumenical Committee

#### **REGRETS / ABSENT**

Rick Lintack

Hamilton Society of Architects

#### **STAFF**

Bill Janssen

Manager, Community Initiatives

#### **1. Welcome**

Mary Pocius welcomed all present, and there were introductions.



## **2. New Business**

### **a) CAPIC's Role and Workshop on Citizen Advisory Committees**

Mary Pocius reviewed the history of CAPIC, its role as an advisory committee to the Planning and Development Committee, and the results of the workshop held by Council on February 19<sup>th</sup> 2001 on the role of Citizen Advisory Committees. A number of CAPIC members had also attended the meeting. Generally, committee members identified the following concerns/comments:

#### February 19<sup>th</sup> workshop:

- Not well advertised in terms of timing and purpose
- Expectations were not clear for participants
- What is purpose of the review at this time? (e.g. budget savings, political commitments, Council structure)
- Most groups have something positive to contribute and should continue
- Umbrella groups for general issues may work but not for some of the detailed work of CAPIC
- Groups are being to fight for the right to continue working
- Political representation on CAPIC may not be necessary
- Advisory groups, participants and the public should develop solutions for Council
- All participants worked well together; there was not animosity between City and suburban participants

#### Role of CAPIC as an advisory committee:

- CAPIC plays an important role on advising on central area issues and concerns
- CAPIC can bring together neighbourhood concerns and issues
- The Central Area should be expanded to Hwy 403 in the West to Wentworth Street in the East
- CAPIC has traditionally been responsible for the implementation of the Central Area Plan, but can play a greater advisory role
- CAPIC should continue to meet and provide advise as the City is moving forward in the preparation of a plan for the downtown
- CAPIC can continue to meet and contribute without political representation
- The Central Area remains the new City's Centre and a special citizens advisory committee is still warranted

Motion: That CAPIC continue and be refashioned and that the Chair of CAPIC, with advice from members of the committee, prepare a proposal for the new City of Hamilton in which a broadly representative advisory committee be formed on matters related to the Central Area, in the area bounded by Hwy 403,



Wentworth Street, the Escarpment and the Bay.

Moved by R. Elman, seconded by G. Kennedy and carried.

Gil, Russell, Brock, George and Brenda all volunteered to help Mary prepare and present the proposal.

### **3. Kittling Ridge Proposal**

Bill Janssen gave an update on the negotiations with the Kittling Ridge proponents. Staff continues to negotiate with the proponents. In the interim, application has been made to the Province's SuperBuild program for funding. Feedback is required from the province on the eligibility of the project is required before any further action.

Concerns were expressed about the City's financial commitment to the project with downtown infrastructure in need of repairs and impacts on moving the market. In addition, there were some concerns that this proposal was premature until the secondary plan was completed. Members were concerned about progress on the plan and were advised that a new round of public consultation would be underway shortly. Mary Pocius was directed to prepare a letter to the General Manager of Planning and Development outlining CAPIC concerns with the proposal.

### **4. Members Reports**

Members gave updates on initiatives of their various stakeholder groups. Of particular interest was:

Helen Kirkpatrick – noted that an ad has been placed in the Spectator calling for letters of interest for Port Authority members. CAPIC members were encouraged to consider applying.

June Cunningham – advised that the First Place Medical Centre was leaving the First Place building and relocating to the south Mountain. This is a concern for the many seniors that live in the building, need the service and find the travel difficult. A committee of residents is fighting to save the clinic and have commissioned a study to identify inner city health needs.

### **5. Next Meeting**

The next meeting of CAPIC will be on April 12<sup>th</sup>. It was understood that CAPIC is not officially recognized at this time but it was felt that the committee should continue to meet informally. The April 12<sup>th</sup> was later cancelled, since the status of the committee was still undecided, and the next meeting set for May 17, 2001. No meeting was held on May 10, due to open houses for the Downtown Secondary Plan on that date.



**CITY OF HAMILTON**  
**- RECOMMENDATION -**

**DATE:** April 11, 2001

**REPORT TO:** Mayor and Members  
Committee of the Whole

**FROM:** Councillor Russ Powers on behalf of the  
Working Group for Volunteer Committees

**SUBJECT:** Report and Recommendations Regarding  
Volunteer Committees in the New City of Hamilton

**RECOMMENDATION:**

That the report entitled "Report and Recommendations Regarding Volunteer Committees in the New City of Hamilton" be received and the recommendations contained therein be approved.

**BACKGROUND:**

On December 29, 2000, the Transition Board adopted and recommended to the new Council the eighteen recommendations contained in a report entitled "Special Purpose Bodies, Sub-Committees, Task Forces, Ad Hoc Committees and Advisory Committees". On January 8, 2001, Hamilton City Council, meeting in Committee of the Whole adopted most of the referred recommendations. Items 10 and 13 through 18 were referred to a working group of Council consisting of Councillors Powers (Chair), Mitchell (Vice-Chair), Braden, Caplan, Dilanni, Ferguson, Horwath, McCarthy and Merulla.

The working group met seven times. Early in the process, the working group determined the need for public consultation to ideally assist subsequent group discussions. On February 19, 2001, 225+ volunteers from the Community participated in an inter-active workshop with summaries documented from each breakout group. These reports were referred to the working group for their consideration and discussion.

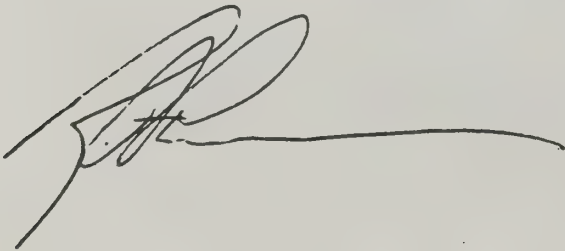


## Report and Recommendations Regarding Volunteer Committees in the New City of Hamilton

2.

The value and contribution of volunteer committees to Hamilton's fabric is well known. It was recognized that, wherever possible, we improve upon ways that the community could and should interface with City Council. The amalgamation of seven spheres of municipal governance into a single entity provides not only challenges, but also opportunities. We must seize the moment. We want to encourage and increase citizen involvement. We have attempted to determine and outline the optional manner in which groups can access and advise local government.

Recognizing the importance of volunteers, the Working Group was faced with the human and fiscal limitations that are upon us. The truism is that "it is no longer business as usual" and our recommendations, as outlined, consider and reflect that reality.

A handwritten signature in dark ink, consisting of a stylized, cursive 'R' followed by a horizontal line extending to the right.



## Working Group Recommendations

### A Existing Citizen Committees

- (i) At this time, all "volunteer committees" continue to exist and recruitment of vacancies commence immediately.
- (ii) An "Agricultural and Rural Affairs Committee" be established.
- (iii) Within six months of acceptance of this report by City Council, all "volunteer committees" shall review their mandate, objectives, operations, etc. and wherever deemed appropriate, merge with like committees.
- (iv) "Volunteer Committees" that have already completed this process, shall be deemed to have merged and the new single entity shall be recognized as such.
- (v) Terms for all volunteer committees shall be concurrent with the term of City Council.

### B Committee Composition

- (i) Membership on all "volunteer committees" shall be governed by the "Policy respecting the Appointment of Citizen Members to City Committees, Local Boards and Commissions" (Committee of the Whole, Item 3.1) adopted by City Council on February 20, 2001.

Note: The 2001 selection process has proven extremely onerous yet rewarding. A review of the current process should be undertaken as soon as possible.

### C Resources (Meeting Space, Staffing, Refreshments, Funding, etc.)

- (i) At this time, continuation of current "resources" levels can not be maintained, exclusive of the provision of complimentary meeting space.
- (ii) Within three months of acceptance of this report by City Council, staff shall review and where deemed appropriate recommend appropriate "resources" levels for consideration by City Council. Movement towards self-sustainability is encouraged.

### D Education

- (i) City staff shall prepare a series of templates to be utilized by all "volunteer committees" for the provision of standardized meeting agendas, minutes, financial statements and reports.



- (ii) City staff shall develop a "Civics" workshop for voluntary attendance by "volunteer committee" officers on an annual basis. This workshop shall provide an introduction to the principles and logistics of local government in addition to instruction in the use of the "templates" identified in D (i) above. A manual or handbook will also be produced including the "Civics" information, the templates and a basic yet informative report form.
- (iii) Members of City Council are encouraged to remain knowledgeable in all areas of volunteerism.

E Transfer of Information/Issues to City Council

- (i) Five Volunteer Co-Ordinating Committees, as recommended in Appendix #1, be created, comprised of the Chairs of each "volunteer committee" (initially, as recommended) and at least three members of City Council.
- (ii) These Volunteer Co-Ordinating Committees shall meet at least quarterly and receive appropriate staff support from the relevant City division(s) to discuss matters of interest. Report forms as identified in Sections D (i) and (ii) shall be submitted at these meetings.
- (iii) Matters referred by the Volunteer Co-Ordinating Committees shall appear on the next appropriate Committee of the Whole agenda under the relevant subsection.



### Recommendations referred from City Council

13. That the Council of the new City of Hamilton pass the appropriate by-laws or resolutions or seek the appropriate legislative changes to allow the Volunteer Committee structure proposed in Recommendation 9 to proceed.
14. That all requests for the formation of a Volunteer Committee be presented to the Committee of the Whole for consideration.
15.
  - (a) That all requests for the formation of a Volunteer Committee, upon approval in principle by a motion from the Committee of the Whole, be referred to the applicable staff for a report on the following:
    - (i) inventory of previous and existing activities related to the issue;
    - (ii) reporting structure, membership composition, mandate, objectives, legislative requirements, work plan and timelines for the Ad Hoc Committee;
    - (iii) responsibilities of Committee members;
    - (iv) membership expertise requirements for the Volunteer Committee;
    - (v) proposed budget allocation requirement and source of funding;
    - (vi) staffing requirements;
    - (vii) other necessary resources;
    - (viii) term limits other than end of Council's term.
  - (b) That upon a volunteer committee being approved for formation and the committee members having being appointed by Council, the members at their first meeting consider and confirm the mandate and objectives set out by Council.



16. That upon receipt of a report from the applicable staff and Committee of the Whole final approval of the formation of a Volunteer Committee, the following procedures will be followed:
- (i) The City Clerk advertise for citizens to serve on the Volunteer Committee, including the membership expertise requirements;
  - (ii) Applications received for membership on the Volunteer Committee be forwarded by the City Clerk to a Selection Committee consisting of members of Council;
  - (iii) Where possible and applicable, geographic representation should be considered for members serving on Volunteer Committees;
  - (iv) Proceedings of the Volunteer Committee Body be subject to the City's Procedural By-laws;
  - (v) All members of the Volunteer Committee be required to take an Oath of Office, administered by the Clerk, similar to that taken by members of Council;
  - (vi) All members of the Volunteer Committee be subject to the *Municipal Conflict of Interest Act*;
  - (vii) Upon completion of the Volunteer Committee's mandate and/or outgoing membership on the Body, a Certificate of Recognition and Appreciation be presented to citizen members.
- 17.
- (a) That each Volunteer Committee review its mandate and objectives twice during the term of Council, once at the end of the first year of the term and once at the end of the second year of the term. A template for this review report will be provided.
  - (b) That the mandate, composition, and support for all Volunteer Committees (including all those listed earlier in this section of the report) be reviewed by the applicable staff and a report prepared for City Council at the start of each Council's term. The report will make recommendations on the need to continue having these committees. Without formal review of their existence a Volunteer Committee will cease to exist with the end of a Council's term of office.

**Note:** As revised by Working Group on March 30, 2001.

Volunteer Co-Ordinating Committees

Finance & Corporate Services

Hamilton Status of Women Committee  
Committee Against Racism & Discrimination

Social & Public Health Services

Advisory Committee for Persons with Disabilities  
Feed & Shelter Advisory Committee  
Social Housing Sub-committee  
Flamborough Community Services  
Social Housing Transition Advisory Group  
Regional Advisory Committee on Immigration & Refugee Issues  
Advisory Committee for Seniors<sup>1</sup>

Community Planning & Development

Ancaster Advisory Planning Committee  
Hamilton-Halton Homebuilders Liaison Committee  
Beach Neighbourhood Plan Implementation Committee  
Brownfields Development Task Force  
Central Area Plan Implementation Committee  
McMaster University Neighbourhood Plan Implementation Committee  
Environmentally Significant Area Impact Evaluation Group  
Agricultural Committee

---

1 A merging of the former Regional Advisory Committee on Services for Seniors and the Senior Citizens Council of Hamilton



## Community Services (Parks, Culture & Recreation, Fire, Library, Community Events)

Ancaster Advisory Committee of Culture, Parks, Recreation & Community Centres  
Flamborough Recreation Sub-committees (Greensville, Freelon, Lynden, Millgrove,  
Rockton, Sheffield, Strabane, Waterdown, Carlisle, Valens)

Arts Advisory Committee

Ancaster Heritage Days Advisory Board

New Crystal Palace Sub-committee

New Mum Show Sub-committee

Ancaster Seniors Achievement Centre Advisory Board

Ancaster Youth Activity Council

Canusa Games Board of Directors

Golf Sub-committee

Skateboard Facilities Task Force

- \* Dundas Bikeways Citizens Advisory Committee

- \* Dundas Pedestrian Trails Committee

- \* Regional Cycling Committee

Fieldcote Memorial Park & Museum Advisory Committee

Battlefield House Advisory Committee

Hamilton Historical Board

Scourge Steering Committee

Tisdale House Ad Hoc Committee

- \* Tree Committee

Hamilton Veterans Committee

Hamilton Mundialization Committee

Dundas Mundialization Committee

Kids for Kaga

- \* Stoney Creek Beautification Committee

## Transportation, Operations & Environment

Dundas Beautification Committee

- \* Dundas Bikeways Citizen Advisory Committee

- \* Dundas Pedestrian Trails Committee

- \* Regional Cycling Committee

Flamborough Environmental Advisory Committee

Dundas Environmental Committee

Keep Hamilton Clean Committee

Pollution Control Sub-committee

- \* Stoney Creek Beautification Committee

Stoney Creek Citizens Leading for Environmental Action in Reducing, Reusing and  
Recycling Committee

Hamilton Safety Council

School Safety Zones Sub-committee

- \* Tree Committee



(905) 546-CITY

[HOME](#)[SEARCH / FAQ](#)[CONTACT US / FEEDBACK](#)[Home](#) | [Search / FAQ](#) | [Contact Us / Feedback](#) | [Back](#)

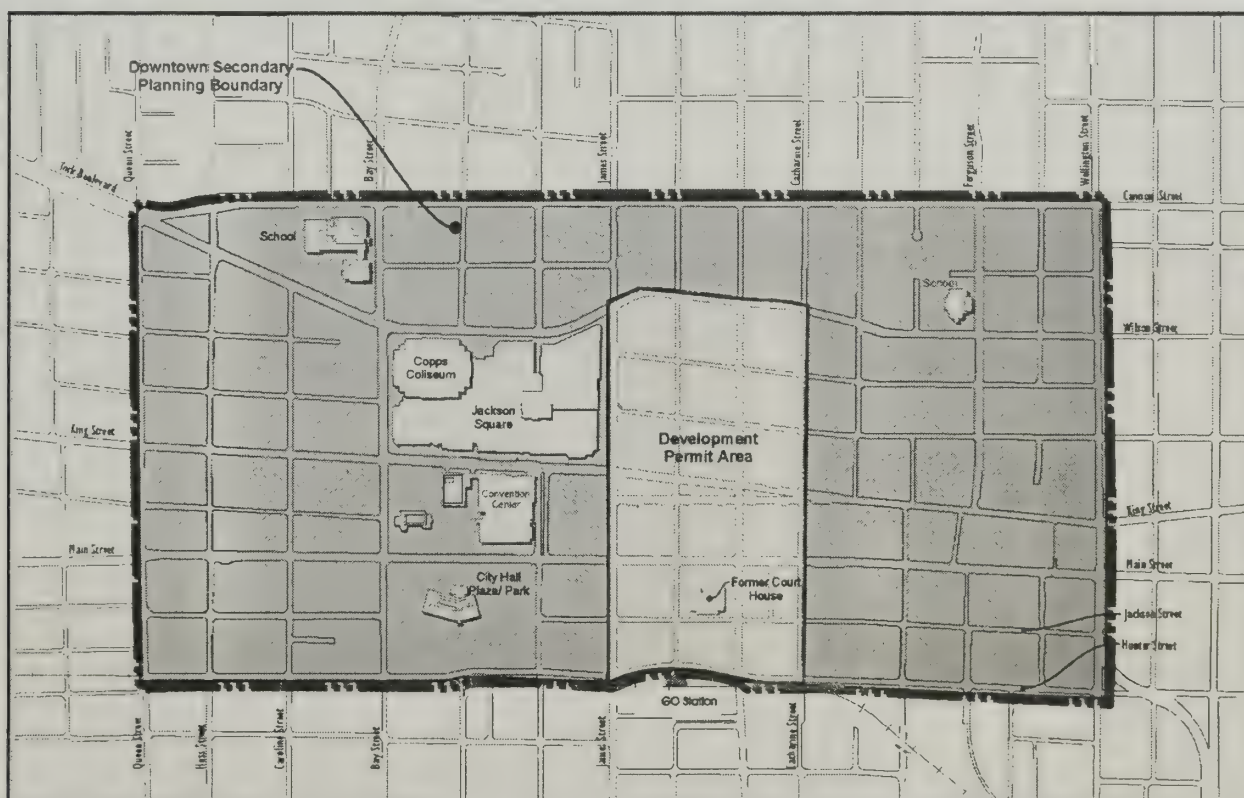
FOR IMMEDIATE RELEASE: May 7, 2001.

## NOTICE OF PUBLIC CONSULTATION

### *Putting People First: The New Plans for Downtown Hamilton*

HAMILTON (Ontario) -

Through the month of May, the public will be invited to comment on the preferred plans for transportation and land use in downtown Hamilton. The plans are formally known as the Downtown Transportation Plan and Downtown Secondary Plan, and refer to the area shown in the map below. The plans incorporate feedback from the public and various stakeholders who previously participated in public consultation events, the last of which was held in June of 2000.



**Downtown Planning Area**

#### **Purpose of the Plans**

The land use and transportation plans will serve as blueprints to guide future development in downtown Hamilton. When approved by Hamilton City Council, they will become part of the Official Plan for downtown Hamilton, and set priorities, direction and standards for the development of parks, residential and commercial areas, and transportation systems that support these projects.

#### **Public Consultation**

The Open Houses will provide an opportunity for the public to review the preferred plans and provide comment on the following:



- Urban design principles and proposed changes to land use designation in the downtown that focus on enhancing streets and public spaces, preserving architectural heritage, creating quality residential neighbourhoods, fostering a new economy and streamlining the planning approval process.
- Proposed changes to the overall downtown transportation system, including improved pedestrian and cycling opportunities, conversion of select streets from one-way to two-way operation, parking strategies and a transit terminal concept plan.

**Open House Locations & Dates****Tuesday, May 8<sup>th</sup>, 2001**

Hamilton Convention Centre

Albion A Room

4 p.m. to 9 p.m.

&

**Thursday, May 10<sup>th</sup>, 2001**

Jackson Square – James St. N. entrance

Across from Cotton Ginny

11 a.m. – 9 p.m.

**Mall Displays****May 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup>:**

Jackson Square – James St. N. entrance across from Cotton Ginny

&

**May 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup>:**

Limeridge Mall, in the community booth near the foodcourt

**Next Steps**

Input received during the month of May will assist in finalizing the preferred plans.

The Secondary Plan for downtown Hamilton is following the requirements of the Planning Act and there will be one public meeting held before the plan is presented to Hamilton City Council for adoption.

The Transportation Plan for downtown Hamilton is following the requirements for Master Plans under the Municipal Class Environmental Assessment.

**Information**

Your views are important. Please contact the individuals below if you have comments or questions, or wish to be added to the mailing list of interested parties.

Copies of the plans will also be available for viewing online from May 7<sup>th</sup> at: [www.city.hamilton.on.ca](http://www.city.hamilton.on.ca)

**Gavin Norman, Senior Project Manager**

Transportation, Operations and Environment Strategic Planning Section

77 James Street North, Suite 320

Hamilton, Ontario L8R 2K3

Telephone: (905) 546-2466

Fax: (905) 546-2385

Email: [gnorman@city.hamilton.on.ca](mailto:gnorman@city.hamilton.on.ca)

**Mary Lou Tanner, Senior Planner**

Planning and Development Department

Community and Strategic Initiatives

71 Main St. W. (5<sup>th</sup> Floor, City Hall)

Hamilton, ON, L8P 4Y5

Telephone: (905) 546-4148

Fax: (905) 546-4368

Email: [mtanner@city.hamilton.on.ca](mailto:mtanner@city.hamilton.on.ca)

CAY ON HBL A05

CS1P4C

2001

**CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

URBAN MUNICIPAL

**NOTICE OF MEETING AND AGENDA**

JUN 27 2001

DATE: Thursday, June 14, 2001

TIME: 4:30 p.m. – 6:30 p.m.

GOVERNMENT DOCUMENTS

PLACE: **Room 110**, First Floor  
Hamilton City Hall

**DRAFT AGENDA**

1. Chairpersons' Remarks
2. Minutes of May 17, 2001 CAPIC Meeting
3. Business Arising
  - a) Position Paper on CAPIC Role and Mandate - Subcommittee Report  
- Attached for Review
  - b) Development Permit Process – Clarification
4. New Business
5. Status Reports
  - a) Selected Downtown Initiatives – Update
6. Members' Reports
7. Other Business
8. Next Meeting – July 12 or Aug. 9, 2001 – to be confirmed  
– Please bring your calendars to allow scheduling of summer meeting(s)

If you cannot attend the meeting, please contact Vanessa Grupe at 546-4160





## **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**a Subcommittee of the Planning and Development Committee**

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

### **MINUTES**

#### **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**Room 110, Hamilton City Hall**

**Thursday, May 17, 2001**

#### **MEMBERS / OBSERVERS ATTENDING**

Mary Pocius, Chairperson  
Gil Simmons, Vice Chairperson  
Gerry Kennedy  
Russell Elman  
Carlo Gorni  
Rick Lintack  
Dick Simpson  
Gary Ostofi  
Brock Criger  
Linda Axford  
Conrad Zurini  
Kay Lodge  
George McGibbon

International Village BIA  
North End Neighbourhoods  
Hamilton-Burlington & District R. E. Bd.  
Durand Neighbourhood Association  
Downtown Hamilton BIA  
Hamilton Society of Architects  
Corktown Neighbourhood  
Citizen at Large  
Kirkendall Neighbourhood  
Corktown Neighbourhood  
Hamilton-Burlington & District R. E. Bd.  
Hamilton Senior Citizens Council  
Downtown Ecumenical Committee

#### **REGRETS / ABSENT**

Helen Kirkpatrick  
Martha Allan  
Richard Gillespie  
Stella Woock  
Brenda Mitchell  
June Cunningham

Downtown Partnership  
Central Neighbourhood  
Beasley Neighbourhood  
Landsdale Neighbourhood  
Stinson Community Association  
Regional Seniors Council

#### **STAFF**

Vanessa Grupe  
Bill Janssen

Long Range & Strategic Planning  
Long Range & Strategic Planning

#### **1. Welcome**

Mary Pocius welcomed all present, and commented on actions since the last meeting.

## **2. Minutes of Previous Meeting**

The minutes of the March 8, 2001 meeting were reviewed and approved, as moved by Kay Lodge, seconded by Carol Gorni and carried.

## **3. Business Arising**

### **a) Volunteer Advisory Committees – May 1 Council Recommendations**

Mary Pocius said a working group of members was formed at the last meeting, as noted in the minutes, to prepare a proposal for the new City of Hamilton for a broader central area. After meeting with staff and members of Council, it was decided to defer this meeting and development of a proposal until the present time, since many issues were still unresolved, including Council appointees and possible committee mergers.

Citizen committees such as CAPIC have been asked to review their mandate, objectives, operations, etc. within 6 months, and merge with like committees where possible. Members feel there are no other like committees to merge with. There was discussion about CAPIC possibly serving as an advisory committee to the Downtown Renewal Division, rather than the Long Range Planning and Design Division.

The role of CAPIC was discussed at the previous meeting. To this description should be added the need for full and timely advance disclosure of planning matters. The subcommittee identified at the last meeting, namely Mary Pocius, Gil Simmons, Russell Elman, Brock Criger, George McKibbin and Brenda Mitchell will meet, prepare a draft proposal and forward this to all members of CAPIC before the next meeting, to respond to issues on volunteer committees identified by Council.

## **4. New Business**

### **a) Durand Symposium of Neighbourhood Associations**

Russell Elman reported on this event, which was held on May 5 – 6, 2001. There were present representatives of 28 neighbourhood associations, from 11 cities including Ottawa, St. Catharines, Toronto, Guelph and Hamilton. Speakers included Broce Kwabara, Architect; Don Jaffray, Social Planning and Research Council; Dr. Barry Wellar, University of Ottawa, and Linda Lukasik, environmental activist.

Media coverage included CBC Metro Morning and Ontario Today. The participants agreed that a Provincial organization of neighbourhood associations should be formed, and a steering committee was struck of people from across the Province. Within 6 months it is planned to have a draft constitution and a founding meeting by year end. The funding sponsors are very supportive and interested. It is felt this will strengthen the role of neighbourhoods in Ontario. Members found the event well organized. Other Provincial associations, such as for BIAs, can be very useful. The Trinity Theatre troop was very entertaining and did a good job of capturing the mood and summarizing key ideas.



## b) Kittling Ridge Proposal

The plans for the Kittling Ridge proposal (Lister Block) were reviewed. The proposal includes two 22 storey towers, set back behind the existing façade, to be retained. Members felt the proposal incorporated many of the various recommendations of past reports on downtown, such as the charrettes and the Longo report.

## 5. Status Reports

### a) *Putting People First* – Interim Report on Public Participation

Vanessa Grupe passed along information on the public consultation process to date. Several hundred people attended the two open houses held on May 8 and 10 at the Convention Centre and Jackson Square. Displays were also set up at Jackson Square on May 11 – 14, and Limeridge Mall on May 18 – 22. Over 65 comment sheets had been received by May 17, in addition to comments received by email, and these reflected a high degree of interest and understanding of issues. Comments addressed many areas, including two-way streets, the proposed bus terminal, cycling routes, etc.

### b) Development Permit System

There were questions about the Development Permit System proposals. Members noted the lack of third party appeals, indicating the importance of good policies and basic ground rules. There was a request for public input in the preparation of the by-law which will put these policies into effect. It was asked if staff directly involved in this study could attend CAPIC, and how the committee could review the related guidelines before they are finalized. **Motion:** It was moved by Russell Elman, seconded by Rick Lintack, and carried, that CAPIC request to be included in the study of detailed guidelines for the new development permit system process for Downtown Hamilton, as contained in the Downtown Secondary Plan.

## 5. Members Reports

Members gave updates on initiatives of their various stakeholder groups. Of particular interest was:

Conrad Zurini had been to Ottawa with the Hamilton-Burlington & District Real Estate Board, concerning the priority of downtowns. People downtown don't want downtowns to carry the brunt of social housing. The Smart Growth paper has been revamped, and consultation is ongoing. Also looking at the land transfer tax for first time home buyers, to possibly extend it beyond new homes.

Carlo Gorni noted 3<sup>rd</sup> annual BIA block party June 6 – 7, closing south leg of King. George McKibbin - Ecumenical Downtown Association interested in commenting on planning issues in downtown.

Russell Elman said Durand has reviewed 1987 neighbourhood plan, have prepared a proposal to be forwarded to staff and politicians for a proactive planning approach.

Gerry Kennedy noted narrowing of Main. at Queen; questions about Kittling Ridge.

Gary Ostofi felt that CAPIC must establish itself within the planning process.

Linda Axford said 43 McMaster staff will move to the former courthouse on June 1; 2<sup>nd</sup> floor to be converted to 16 classrooms, etc. for continuing education; by Sept. 1 over 200 people will have moved there. Continuing education classes are good for downtown after hours; will be a McMaster sign put on building for visibility.

Dick Simpson said Corktown elections will be on May 22; want incline railway back.

Brock Criger reported Kirkendall walking tour held May 12 – 13, 19 artists; helps promote downtown living and sense of community. Some success with Camco re paint shop odours; plan to increase stack height, install scrubber and precipitator.

Mary Pocius of IVBIA said the foundations of City Places II are poured. Mustard Festival is Aug 30, 31, Sept. 1. Spallachi – interest in partnering in redoing existing building, or buying it. Looking for a developer for southwest corner of King and Wellington. Starting a letter to the Spectator editor campaign to make attitude towards downtown more positive. Staff to check if site plan application at Walnut received, and recommendation when available.

#### **6. Adjournment and Next Meeting**

The next meeting of CAPIC will be on June 14, 2001. The subcommittee will meet on June 4 at Mary Pocius' office. This meeting adjourned at 6:30 p.m.



**CAPIC Position Paper on It's Role and Mandate  
Prepared in Response to City Council's Recommendations  
on Volunteer Advisory Committees**

June 7, 2001

**Summary:**

CAPIC feels it serves important functions, and that it should continue as an advisory committee. A number of changes are necessary for the committee to respond to the direction of City Council regarding volunteer advisory committees.

**Background:**

The Working Group for Volunteer Committees presented its recommendations to the Committee of the Whole in a report dated April 11, 2001. This contained the results of the group's meetings, including the February 19, 2001 workshop. The intent was that the existing volunteer committees be retained for the immediate future. Within six months, they are to review their mandate, objectives, operations, etc. and wherever possible merge with like committees. It was noted that current resource levels cannot be maintained, and that within three months staff are to review and recommend appropriate resource levels for consideration by City Council. Movement towards self-sustainability is encouraged.

The following represents the results of discussion on these matters by a subcommittee of CAPIC members on June 4, 2001, as well as previous discussion on this matter. This draft is for the consideration of all CAPIC members at their meeting of June 14, 2001.

**Importance of Public Participation:**

Citizen advisory committees play an important role in the planning process in Hamilton. The City has a respected history of public participation, throughout the neighbourhood planning process, and in various recent planning studies. The high priority given to Downtown Renewal at present would indicate the importance of effective public participation related to the downtown and wider central area.

**Roles of Central Hamilton Advisory Committee:**

- a public body to be consulted with;
- a barometer of public opinion;
- public information / communication;
- a sounding board;
- a watchdog of downtown core values;
- an advisory committee on planning issues; and,
- aware of social issues at the root of many other problems

**What the Committee is Not:**

- Not an association of neighbourhood associations. These groups need to retain their grass-roots independence, be distinctly apart from City influence.

#### Nature of the Committee:

- Representative of stakeholders in area; Independent; Creative; Sensitive

#### Proposed Committee Name:

- The name CAPIC is no longer valid. The 1988 Central Area Plan exists as a guide plan, but Official Plan Amendment 66 which incorporated it into the Hamilton Official Plan was repealed.
- The Downtown Secondary Plan, which will be adopted by Council shortly, represents current planning policy for the downtown core. The proposed name Central Hamilton Advisory Committee (CHAC) recognizes its advisory role for the central area of the City.

#### Staff Resources – How to Minimize:

- Committee members are willing to write their own reports;
- Administrative and clerical tasks – to continue being done by staff e.g. preparing minutes and sending out agendas;
- A minimum of staff support is needed, by planner(s) rather than clerical staff.

#### Merging with Similar Committees:

- There are no other similar committees on the list of volunteer co-ordinating committees under the Community Planning & Development umbrella with which CAPIC could reasonably merge;
- Other committees address issues in specific suburban areas, environmental;
- The only committee which may have very limited overlap deals with Brownfields issues, but not similar enough to merge.

#### Communication and Information Flows:

- Should be an “upward” filtering of ideas, from citizens to City Council, independent of staff and politicians;
- Also a “downward” filtering of ideas from politicians and staff to citizens.

#### Future Topics to be Addressed:

- Relation between downtown core and harbour;
- West harbour issues in general

Geographic Area of Coverage: 6 Central Area neighbourhoods and adjacent N/Hs

Reporting Relationship : To City Council; possibly with Downtown Renewal Division

Meeting Frequency: Regular monthly meetings





CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE

CAPIC ON HBL ADS a Subcommittee of the Planning and Development Committee  
C51P4C  
2001

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

NOTICE OF MEETING AND AGENDA

DATE: **Monday, October 29, 2001**

TIME: 4:00 p.m. – 6:00 p.m.

PLACE: **Room 110, First Floor**  
Hamilton City Hall

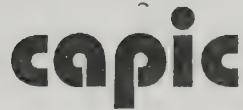
DRAFT AGENDA

1. Chairpersons' Remarks
2. Minutes of September 13, 2001 CAPIC Meeting
3. New Business
  - a) Proposed Capital Budget for Downtown – Presentation and Discussion
4. Business Arising
  - a) Neighbourhood Bulletin Boards – Discussion
5. Members' Reports
6. Other Business
7. Next Meeting - December 13, 2001 – to be confirmed

If you cannot attend the meeting, please contact Vanessa Grupe, 643-1262 ext. 263







## **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

a Subcommittee of the Planning and Development Committee

c/o CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8P 4Y5

### **M I N U T E S**

#### **CENTRAL AREA PLAN IMPLEMENTATION COMMITTEE**

**Room 110, First Floor, Hamilton City Hall**

**Thursday, September 13, 2001**

#### **MEMBERS / OBSERVERS ATTENDING**

Mary Pocius, Chairperson  
Gil Simmons, Vice Chairperson  
Russell Elman  
Gerry Kennedy  
Stella Woock  
Brenda Mitchell  
Helen Kirkpatrick  
Dick Simpson  
Gary Ostofi  
Robert Wilton  
June Cunningham  
Linda Axford

International Village BIA  
North End Neighbourhoods  
Durand Neighbourhood Association  
Hamilton-Burlington & District R. E. Bd.  
Landsdale Neighbourhood  
Stinson Community Association  
Downtown Partnership  
Corktown Neighbourhood  
Citizen at Large  
McMaster University  
Regional Seniors Council  
Corktown Neighbourhood

#### **REGRETS / ABSENT**

Rick Lintack  
Martha Allan  
Richard Gillespie  
Carlo Gorni  
Brock Criger  
Kay Lodge  
Conrad Zurini  
George McKibbin

Hamilton Society of Architects  
Central Neighbourhood  
Beasley Neighbourhood  
Downtown Hamilton BIA  
Kirkendall Neighbourhood  
Hamilton Senior Citizens Council  
Hamilton-Burlington & District R. E. Bd.  
Downtown Ecumenical Committee

#### **STAFF**

Pousie Poushinsky  
Vanessa Grupe

Strategic & Community Planning



## **1. Welcome**

Mary Pocius welcomed all present, and there were introductions.

## **2. New Business**

Posie Poushinsky was present from the Central South Mental Health Implementation Task Force. She presented an overview of the Task Force's work, including the goals of their work, some of the issues of interest, and the timeframe for this study:

- There are a total of 9 task forces across the Province, all in various stages.
- The Task Force will make recommendations to develop a regional mental health service system, enhance community service capacity, improve access, etc.
- Developing a continuum of care – people want a home, a job and a friend.
- From the Provincial forum which was held, common themes are emerging, including human resources, training and education, provincial accountability, adequate resources, and timely implementation. Some areas very understaffed.
- Work to date includes subcommittees on speciality services, how to streamline access, over 90 participants. People want results, not more consultation.
- Research to help ensure that people return to community.
- Community assessment research to be done by Dec. 2001; draft report spring 2002; final report to be submitted to Minister of Health by June 2002.

In the question and answer period that followed, several issues were raised:

- this area will have fewer beds; HPH as a real innovator, getting people into community; missing assertive community treatment centre; public wants results;
- need for supports to make market housing liveable for people, such as on-site support, case managers, etc. not just for second level lodging homes;
- supported housing is goal - people can live where they wish, not custodial care;
- feel people want privacy, door lock, kitchenette, not second level lodging homes;
- how to identify the distribution of beds by area in the City.
- who is responsible for the patient after hospital release. Trying to foster peoples' self reliance, shift away from institutions to community, to meet people's needs and timeframes in their own homes.
- policing – feel there is a big gap between police and mental health providers, since clients can be charged with crimes. Court diversion program works,
- police and health care need to work face to face, look at all options for clients.
- 18 more medium security beds, to reduce need for people to spend time in jails.

Posie asked for mailing addresses for CAPIC, in order that the members could be added to the mailing list regarding future phases of the study. She was thanked for an informative presentation and for her answers to many questions.

## **3. Minutes of Previous Meeting**

The minutes of the July 26, 2001 meeting were approved with no changes.

#### 4. Business Arising

##### a) Position Paper on CAPIC Role and Mandate

Mary Pocius reported that she is waiting to meet with Councillor Powers to discuss the position paper on the committee's role and mandate. She has had positive feedback from staff in Planning and Development about CAPIC and its ongoing role.

Several changes were recommended to the position paper. These included:

- reference to the committee not being an association of neighbourhood associations, etc. – this was to be eliminated;
- all neighbourhood associations are to be placed on the same footing;
- on third page, bullet form is to be used, and other associations noted;
- under current areas of concern, downtown renewal is to be added;
- report to Council through the Planning and Development Dept., without reference to the appropriate divisions.

Vanessa will make the changes identified, and forward a final version to Mary Pocius.

#### 5. Members Reports

Highlights of information shared by members on events and initiatives includes:

- **Downtown Partnership** have a new Clean and Green Committee; will be working more closely with the Downtown Renewal Division and Ron Marini.
- **McMaster University** urban planning course and tour on north end; also review of second level lodging homes residents – how can people meaningfully occupy their time. The downtown Hamilton campus has 100 people, will have 190 total, for administration and continuing education. No parking on site. Discussion re off campus residences provided by absentee landlords, maintenance concerns. Linda Axford offered to check if these are advertised on McMaster's inventory of apartments, to consider deleting them.
- **Durand** will hold AGM on Oct. 29, speaker Prof. Barry Weller from Ottawa on Traffic. The City Traffic Dept. is carrying out a traffic study in Durand. The new Federation of neighbourhood associations is expected to be established by year-end, and will likely have their founding meeting in Hamilton.
- **Landsdale** has been dealing with a liquor licence application of 16 Steven Street. This is in the residential area, and major impacts on the neighbourhood are a concern. More scrutiny is felt needed for transfers of liquor licences. IVBIA sending letters to the Alcohol and Gaming Commission.
- Gary Ostofi said that the notice board provided for Beasley at the GO station is good means for communicating neighbourhood events, and that other downtown neighbourhoods should have these.
- **Motion:** Moved by Gary Ostofi, seconded by Stella Woock, and carried, that the City should facilitate construction or preparation of neighbourhood notice board(s) in neighbourhoods in the downtown area. Staff will look at options for these. Possible locations suggested by members included Durand Park, Carter Park.



- **International Village BIA** held their third annual Mustard Festival on Aug. 30 – Sept. 1. Great attendance, at over 6,000; 7 days of Spec coverage. Met with UPA owner, suggested types of tenants. Concerns re condition of property owned by Dennigers at southwest corner of King and Wellington. Business owners have concerns about loss of Doug Lychak; want to see continuation of initiatives such as alternative service delivery, public private partnerships. Next week is Clean Sweep initiative to address litter and get bikes off sidewalks.
- **Stinson** neighbourhood noted COAST problem; crisis response to free City officers at St. Joseph's.
- **Seniors Council** rep. felt that seniors in 7 apartments downtown very much enjoyed the Mustard Festival – positive feedback, congratulations. Concerns with bar applications. Working with HSR regarding safety and access issues, such as seniors accessing buses with walkers and 2 canes.

#### 6. Adjournment and Next Meeting

The next meeting of CAPIC is scheduled for October 11, 2001. This was later rescheduled for October 29. This meeting adjourned at 7:00 p.m.







HAMILTON PUBLIC LIBRARY



3 2022 21334525 5